

YORKSHIRE & HUMBER
REGIONAL PROGRAMME BOARD MEETING MINUTES

11th January 2010

Leeds United, Elland Road, Leeds



WELCOME

Moira welcomed everyone to the Regional Programme Board meeting.

Everyone said who they were and Moira told us who had not been able to come.



MINTUES OF LAST MEETING

Moira went through the minutes of the last meeting from 9th October.

.....
ACTION Kirsty is going to remind Sue and Rob to fill in their information for the posters.

.....
ACTION Gavin is going to ask Becca to tell us about the work she has been doing with CQC at one of our meetings



PERSONALISATION

Kirsty explained that Tim Gollins, who was going to come a do a presentation for us around personalisation, was not able to get to the meeting because of the weather.

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ACTION Kirsty is going to invite Tim to come do the presentation at the next meeting.



STANDARDS FOR PARTNERSHIP BOARDS

Sam explained how we didn't have a meeting about this because of the weather, and we decided we would discuss this all together today.

Sam gave us a presentation about what is in the national guide for Partnership Boards.



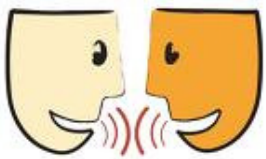
Sam asked us three questions and we had 10 minutes to discuss these in small groups.

We discussed if the guidance good for us in our region and looked at these questions:



1. Is there anything missing?
2. How is the Regional Programme Board going to check this?
3. Is the Regional Programme Board going to follow these guidelines?

Things we discussed:



- How do we check there are enough people representing at each Partnership Board?
- How will we check that the support is there for each Partnership Board?
- As the Regional Programme Board we need to ask who has responsibility for each board
- Look at Question 3 of the PB Guidance-

Three main questions we thought were important were:



- Is the board clear on:
- Its accountability?
 - Its authority to act?
 - Its responsibility?

.....

ACTION Moira to write to each partnership board to tell them that one of the things we will be looking for in the partnership board report to the programme board is the around Question 3 and the additional questions the regional programme board would like to know. Moira will also tell them when the report have to be in and the time it will take to give them feedback.

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.....

ACTION Kirsty is going to ask each PB if they are happy to share good practice examples with each other on the website.

.....

We looked at our role and how we are going about making sure things are happening:



- Partnership Boards submit their reports by 31st March
- In April the Regional Programme Board will look at the reports.
- In May we will feedback to each Partnership Board on their reports.

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ACTION Jenny is going to look at the reports and then feed back main points at the next meeting.

.....



ADVOCACY

Sam told us what Ian and Gary are doing around Advocacy. She showed us the following presentation from them:

Advocacy and Leadership Project



Gary Bourlet and Ian Margerison
0113 2626 409

What Valuing People wants to do



- Valuing People Now has a work plan to help make the things in Valuing People Now happen.
- The Advocacy section says what they will do to make it happen.
- Inclusion North is going to help make this happen.

What Inclusion North will do



- 2 people will have the part-time job of co-ordinating this project!
- Our job will be to help people in the regions decide how they want to make advocacy and leadership support better



The main things we will do



1. Find out what advocacy support there is
2. Work out with people what they think works well now or needs to get better
3. Help people make a plan for making advocacy better
4. Working out how to support the good leaders that there are now
5. Working out how to help more people become leaders



People we will work with will be:



- the National Forum for People with Learning Disabilities
- the National Advisory Group on Learning Disabilities and Ethnicity
- The Valuing Families Forum
- The Office of the National Director
- The Regional Valuing People Leads
- Regional Forums
- Other organisations that want to make advocacy better

ACTION Sam is going to ask Ian and Gary to come give a presentation to the board once they have spoken to the Regional Forum

FEEDBACK FROM REGIONAL FORUM



98 people came to the last forum which was the best attended in the country.

Gavin told us what the big things are that people are talking about.

Jenny said we needed to pick the main things that needed to be looked at.

These are:

- We need to work with commissioners around Advocacy and training
- We need to work with Advocacy groups around funding
- We need to make sure there is accessible information for advocacy in the region.



.....
ACTION Gavin needs to send the information from the Regional Forum to Jenny and Moira

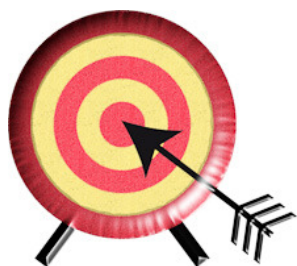
.....
ACTION Moira will send the information on to important people including Directors

.....
ACTION Kirsty needs to let Gavin know about the next Lead Officers meeting and see if he can come and feed back to them about the Regional Forum.
.....



We talked about how we need to make a plan for this in the region.

.....
ACTION Jenny will put a plan together for us to look at.
.....



REGIONAL DELIVERY PLAN 2009/10 and what the priorities look like for 2010/11

Jenny talked us through the Delivery Plan and said what has happened and what is going to happen for the next few months.

ACTION Jenny can change the Business Plan to be called the Delivery Plan so we have just one document.

ACTION Jenny will bring the Best Practice Guide for Personalisation to the next meeting.



Sam told us about the Good Days Project.

Most areas have said they want to get involved in this but a couple have said they don't want to.

The team are struggling with getting people to sign up and say what is important higher up in the companies.

Sam asked if we think it is ok that people say no to this project and we decided that if areas are aware about all the information and know about it, it is their choice if they join in.

ACTION Jenny will have a conversation with the areas who are not attending to check with them so that the project can go ahead.

ACTION Kirsty will find out from Martin Farran and Amanda Forest if Jenny and Sam can visit ADASS and Chief Executives to tell them about the project.

REPORTS AND UPDATES FROM FAMILY CARERS



Dave told us how he has emailed Tony Pugh and waiting for feedback from him.

He told us about how Advocacy is a important priority for Family Carers too and how they need the support as well as the people with learning disability.

ACTION When the localities feedback about what advocacy means for them, Dave is going to let us know what they have said about it.



Another priority is Personalisation.

Dave also said how difficult it is to recruit families into the forum.

ACTION Dave is going to get feedback from the National Forum about good practice in recruiting families

REPORTS FROM PARTNERSHIP BOARDS



Jenny told us how most of the areas had sent information back about their Partnership Boards.

This was a lot of information to look at and go through in the meeting.

We decided that Partnership Board did not need to send this to us for every meeting but every six months so we can check how they are doing.

ACTION Jenny is going to look at what they sent this time and get back to the boards if they have any queries

ACTION Kirsty will let the Partnership Board Leads know this only needs to be sent every 6 months and see if they are happy to have good practice examples shared on the website.

ANY OTHER BUSINESS



We decided that each member of the board will bring their own papers to each meeting.



We decided that we should have a date for Anne Williams and Scott Watkins to come visit the region.

ACTION Kirsty will find a date and event for this to happen around.



We discussed that we need more ethnic representation on the board

ACTION Jenny is going to look at how we will go about this

Next meeting:



16th April 1pm-4pm Leeds United Football Club, Elland Road, Leeds.